

PRENDERGAST – HILLY FIELDS COLLEGE
ADMISSIONS ARRANGEMENTS FOR SEPTEMBER 2012

As determined by the Governing Body on 29th March 2011

Admission to year 7

In September 2012 the Governors will admit 116 girls to the college's Year Seven. The college participates in Lewisham's co-ordinated admissions scheme. All applications should be made through the Local Authority of the applicant, using the appropriate co-ordinated admissions form or may be made on line at: www.lewisham.gov.uk

Applicants who wish to be considered for one of the music places available will be required to sit a test to determine their aptitude. On the basis of the test results a shortlist will be established and, if short-listed, applicants will be required to attend an audition. Should they not be successful they will automatically be considered for a place using criteria 3 and 5.

Banding: the Governors allocate places using fair banding arrangements. This means that the field of applicants is divided into five ability bands and the percentage of places allocated to each band is directly proportional to the percentage of applicants in each band.

ADMISSION CRITERIA

The admission number of the college is 116. If there are more applications than there are places available, the Governors will have regard to the criteria listed below which will be applied in priority order.

1. Girls in public care in consultation with the Executive Director for Children and Young People
2. 10% of the intake will be selected on the basis of aptitude for music as judged by their test result and audition.
3. In exceptional cases, applicants with social and/or medical need will take priority over other applicants in 5 below.¹
4. A sibling on roll at the time of admission in September 2012.²

For those places available after these four criteria have been applied the criteria set out below will be applied.

1 Consideration will only be given if the school has received supporting evidence from an appropriate professional. This should set out why Prendergast – Hilly Fields College is the only school to meet the needs of the child or her family's specific needs.

2" For Year 7 admissions a sibling is defined as a full sister or half-sister, step-sister, adopted sister or foster sister, resident in the same household.

5. Home to college distance measured as the crow flies from the north door of the main college building.

Applicants who wish to demonstrate their aptitude for music should complete the relevant section of the Additional Information Sheet.

Tie Break

Where the offer of places to all the applicants in any one of the sub-categories listed above will lead to over-subscription, the places up to the admission number will be offered to those living nearest to the school.

HOW TO APPLY

Parents and children who intend applying for a place are invited to attend at least one of the Open Sessions held in September /October.

They will be given a tour of the college and have an opportunity to meet the teaching staff and will be addressed by the Head teacher in the college hall. It is on these occasions that the college's prospectus and current examination results will be available.

Additional Information Sheets for music applicants and applicants seeking consideration under the social or medical criterion will be supplied by the college to parents with the prospectus. These documents can be collected from the college at any one of the open sessions in September/October, or can be posted on request. The form is also available from the College's web site. Additional Information Sheets should be returned to the College by Friday 21st October 2011.

PLEASE NOTE

In order that their application may be considered properly parents are reminded that they should do the following:

1. Complete an additional information form and return it to the college
2. Check that they have submitted evidence of their daughter's social or medical need if appropriate.

APPEALS

Under the Schools Standard and Framework Act the Governing Body of the college has to make appeal arrangements for parents whose daughters are not admitted to the college. Parents may appeal against the governors' decision and Appeal forms are available on request from the college office. In 2011 there were **X** appeals; **X** were successful.

Transfer from year 11 and applications for admission to year 12

Prendergast – Hilly Fields College provides education for students aged 11 to 19. The continuity of this provision has been given extra emphasis by the 2003 White Paper

“14-19 Opportunity and Excellence”. Year 12 is open therefore to all our Year 11 pupils, although they must attain the relevant requirements; e.g. for A/S level, 5 GCSE passes are needed at A to C grades with a B in the chosen subjects. Some provision may be shared with other institutions on a reciprocal basis.

Prendergast’s Year 12 & 13 education is provided primarily for its 16 year aged pupils transferring at year 11 and students from Prendergast – Ladywell Fields College. However with an exceptionally wide post 16 curriculum, not all subject groups are fully subscribed in any particular year and places not taken up by students from the college will be open to external applicants.

All applicants (be they internal or external) will be offered an opportunity to discuss and amend their action plan or to agree one if none exists. This discussion will be done in conjunction with the Connexions Service where appropriate.

The admission number for external year 12 applicants is 25.

If there are more applications than there are places available the following over-subscription criteria will be applied in order of priority:

1. Students in public care in consultation with the Executive Director for Children and Young People.
2. A sibling on roll at the time of admission.³
3. Home to college distance measured as the crow flies from the north door of the main school building.

³A sibling is defined as a full or half sibling, step-sibling, adopted sibling or foster sibling, resident in the same household.